

More About Grand Canyon Education...

[GCE](#) is a shared services partner dedicated to serving colleges and universities. GCE's leadership team has been leading educational transformation since 1983, and supports partner institutions' students through operational functions that achieve organizational growth and student success. GCE can design programs that serve your diverse student body on campus or online at the undergraduate, master, and doctoral program levels.

These functions support the complete student life cycle including strategic enrollment management, academic counseling, financial services, learning management system support, technical support, student information system support, compliance, marketing, human resources, classroom operations, curriculum development, faculty recruitment and training, among others.



Grand Canyon Education Turns to FileBound to Streamline Student Onboarding & Transcripts

The Problem

In 2008, Grand Canyon Education (GCE) needed a solution to address their needs for automation to better serve their partner institutions. One of the primary backlogs caused by a lack of automation at the time were the bottlenecks created by an influx of student onboarding documents. This was a time-consuming operation when done manually, as all documents had to be archived on microfiche in addition to being processed by hand.

The Solution

GCE used their internal development resources to integrate the FileBound application with their CRM application. Integrating FileBound's web viewer with the CRM application via iFrame allows users to see all relevant onboarding documents from one

software application. They also developed an intake portal to allow parents and students to submit documents to FileBound. This has significantly increased intake velocity.

The Results

Once FileBound was implemented for GCE, counselors accessing student files were now able to see all of the data associated with a student in one place. The seamless integration with GCE's CRM has consolidated information that used to exist in a variety of systems and locations.

FileBound's archive is also much more accessible than microfiche, which has saved GCE time and effort when trying to locate documents.

Directly Integrate With Your Existing Systems

Sharing data and documents between FileBound and your line-of-business applications has never been easier. FileBound integrates with:

- Pronto
- Xplan
- Databuild
- TASS
- MYOB
- Procore
- Xero
- QuickBooks
- Sassu
- Microsoft Dynamics (GP, Nav or AX),
- Microsoft SharePoint
- Attache, Sage (Pastel, AccPac, X3 and Evolution)
- Microsoft CRM
- Exonet
- Greentree
- SAP (B1, A1 and R3)
- Timberline
- Epicor
- JIWA
- Netsuite
- Ostendo
- ASW
- Movex
- JD Edwards
- Technology One
- Oracle, PeopleSoft
- Siebel
- Hundreds of other applications



GCE's Information Technology Staff Talks About FileBound's Benefits...



Before FileBound, what were your processes like?

"GCE/GCU has been using FileBound since 2008. We have made massive strides with automation and integration since then.

Our CRM was just going live after FileBound middle of 2008--the integration came later. Documents were archived on microfiche before FileBound."

What's the main function of FileBound for GCE?

"Mostly for onboarding student documents. The FileBound viewer is integrated with our CRM in an iFrame."

What are some of the notable benefits you have observed since implementing FileBound?

"Integration with our CRM and the fact that Counselors are able to see all of documents associated with a student in one place.

FileBound also provides better accessibility than microfiche."

Which departments have used FileBound?

"Admissions, Enrollment, OAR, Faculty Services, Financial Aid, Compliance, Accounting, ADA, HR."

"GCU & GCE have been using FileBound since 2008. We have made massive strides with automation and integration since then" --GCE Information Technology Staff





FileBound

Streamline School Administration with FileBound

Automate Routing

Fast-track report writing and speed up accounts processing for your school with FileBound's document routing and automated workflow features. Create custom workflows to automate the routing of invoices and supporting documentation from your accounts team to designated approvers and control the collation of teacher comments for approval in student reports. FileBound's simple drag and drop functionality makes automation a breeze, eliminating manual document handling and giving staff instant access to critical documents.

Control Access

FileBound's Document Management System (DMS) makes accessing documents wherever you are easy, while also applying robust security and document control features. Assign security policies to applications within the system, such as student and staff files, to control access to sensitive information. Set roles within the system to ensure reports can only be actioned by approved staff. You can even control security rights around the functionality users have access to, such as printing, emailing, or editing documents, for additional security.

Improve Compliance

FileBound helps your school comply with legislation, policies and procedures, simplifying the audit process. Easily keep track of staff accreditation and training with FileBound's advanced document management system, using Capture to scan and store attendance certificates and qualification documents. Create custom workflows to govern important processes to ensure full compliance, while utilizing a user-friendly interface to locate and source the evidence you need for audit investigations and compliance reviews.

CONNECT YOUR FACULTY WITH A SINGLE SYSTEM

Bring individual faculties and departments together with the help of FileBound's powerful document management capabilities. Connect different software systems and gain a view of student achievement with FileBound's user-friendly digital document management system. While data remains in each faculty's system, FileBound's handy dashboard provides a quick view of all data held for each student or staff member, making it a lot easier to locate records, find information and share critical data across departments and faculties.



REDUCE ADMINISTRATIVE BURDEN

Streamline payments, enrolments and other school administrative tasks with the help of FileBound. Easily locate documents with a simple search, saving staff valuable time. Eliminate low-value data entry work by scanning documents and creating electronic forms to collect enrolment and scholarship data. Build custom workflows to automatically route invoices, reports and other documents for approval and action. You can even integrate your existing school administration and finance systems with FileBound, so records are always up to date.

How Other Schools Use FileBound

Student Enrollment Portals

- Eliminate registration paperwork and streamline admissions

Digitize Back-Logged Files

- Running out of storage space? It's much easier to store and retrieve in FileBound

Streamline Background Checks

- Onboard new teachers, coaches and volunteers faster without compromising student security

Fast-track Transcript Requests

Cut retrieval time for each transcript from 20-30 minutes to a few seconds





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